

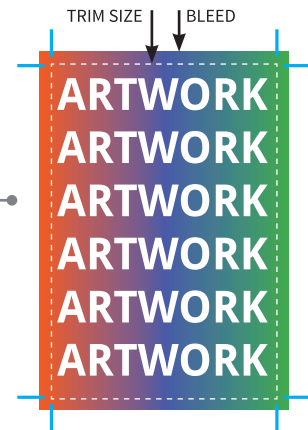
PREPARING YOUR FILE FOR PRINTING CHECKLIST

SIZE: Your file should be set up at the exact trim size = document size.



IMAGES/PHOTOS: Don't forget to make the photos in CMYK format.

FONTS: Send all printer and screen fonts used in the documents. You may convert your fonts to outlines if you don't have to edit the content



BLEEDS: Make sure your file has bleeds setup before you send your file. As a general rule bleeds should have at least 1/8" (.125") inch beyond crop/trim.

IMAGE RESOLUTION: 300 dpi is a must, a lower dpi will compromise the image quality